**Rally and Social Event Bookings and Cancellations on the website**

The club runs rallies, events and zoom presentations during the year. These are all available on the club website and can be viewed by both members and non- members by opening the website www.PSYC.uk.com

Only members who are logged onto the website using their account name and password can register for events or rallies.

**Rally Registration**

Registration for an event or rally takes place on the events pages, use the register button on the Rally or Social page and just follow the directions to complete your registration. An automatic email will be sent to your email address confirming your registration. You will not receive any further calling notices for this rally but will be sent an automatic event reminder approx. 14 prior to the event. Within 14 days all communications will be made by the rally leader.

**Cancelling a Rally**.

You can cancel a rally registration up to 7 days prior to a rally using the website. There are two ways to cancel a rally.

By going to the rally page:- Go to the rally and scrolling down to the already registered button select and follow the instructions.

Or

By going into your profile page and viewing your registrations, select the appropriate rally and follow the cancellation instructions. If you cancel a rally booking you will receive an automatic email confirming your cancellation. The club will confirm your cancellation with the marina but has no accountability for any booking costs incurred by you prior to cancellation.

If you wish to cancel a registration with the 7 days limit, we ask you to contact the rally leader this is to ensure marina bookings and dining arrangements are adjusted.

**Rally Guests**

When registering for rallies any guests that are sailing with you on your boat only need to be recorded in the number of diners fields if they are joining us for the dinner. You can bring as many friends as you see fit but remember where dining restrictions are in place members will be given priority

You only need to register a guest joining us if they are on their own boat. We ask that any friend attending rallies on a second boat have their attendance approved by the rally leader. We allow guests attending on their own boat to attend a single rally in any given year but only with the approval of the rally leader.

To see how to register and cancel onto/off a rally please watch the helpful video **Rally and Social event booking** available on the website.